



**Community Development**  
10000 Centennial Parkway  
Sandy, Utah 84070  
Telephone # (801) 568-7250  
Facsimile # (801) 568-7278

# Sign Permit Application

Sign —  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Sign Information

Name of Business: \_\_\_\_\_

Address of Business: \_\_\_\_\_

Business Phone: (\_\_\_\_\_) \_\_\_\_\_

Permanent Sign - Type		Sign Value
<input type="checkbox"/>	Freestanding (Pole)	\$
<input type="checkbox"/>	Monument	
<input type="checkbox"/>	Primary Wall	
<input type="checkbox"/>	Secondary Wall	

Temporary Sign - <i>Type</i>			
<input type="checkbox"/>	7-day Permit (Up to 3 allowed per Calendar Year)		
<input type="checkbox"/>	Grand Opening Permit		
Newspaper Rack			
<input type="checkbox"/>	Single Publication	<input type="checkbox"/>	Multiple Publication

## Applicant Information

Applicant's Name: \_\_\_\_\_ Company: \_\_\_\_\_

Company Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Contact Phone Number: (\_\_\_\_\_) \_\_\_\_\_ FAX: (\_\_\_\_\_) \_\_\_\_\_

State Sign Contractor Licence Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Required inspections must be scheduled through the Sandy City Building Department at least 24 hours before sign or sign component is completed. **Failure to have the required inspections performed by Sandy City prior to sign completion may result in the following:**

- Re-inspection fee assessment
- Penalty Fee
- Minimum \$1,000 Cash Bond requirement before additional permits will be issued to your company
- Possible action against your state Contractor's License

*I have read the above information and am familiar with the laws governing the construction and installation of signs within Sandy City, Utah. A copy of the Sandy City Sign Ordinance is available upon request. I hereby certify that the above sign will be built and erected in conformity therewith and as shown on the approved plans.*

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## For Office Use Only

Date Filed:	<input type="checkbox"/>	Complete Plans	<input type="checkbox"/>	Engineering
Assigned Planner:	<input type="checkbox"/>	Entered in EnerGov	<input type="checkbox"/>	Plans Routed to Building Department
	<input type="checkbox"/>	Review Complete	<input type="checkbox"/>	Permit/Invoice Generated